

Printing a Ticket or Tickets

There is an option to print one or multiple tickets.

Printing One ticket

If the ticket is opened on the screen, click Reports

Ticket: Tickets of Intere... x PT4343235 x

Cancel Close Ticket Cancel Ticket History Reports Actions Ticket Map Add Pole

PT) - PT:PT-Default

Creator UPC2

NTG Member UPC2

Priority 5 *

Owner UPC2

Start Date 07-03-2020

Pole/Asset # alpha1234

Parties

Select the Print Ticket (Full) or Print Ticket (Simple)

Run Reports	
Group	Name
General	Print Ticket (Simple)
General	Print Ticket (Full)

The Full version provides more details and will usually be on more than one page.

Printing One or Multiple Tickets

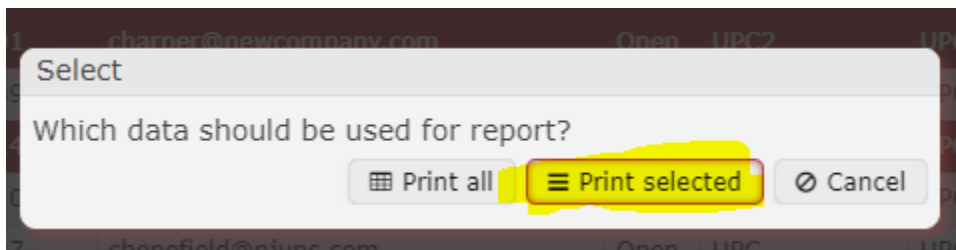
From a Ticket list such as Tickets of Interest, NTG Tickets, etc. select one or multiple tickets by holding down the Shift or CTRL key.

Click Report, then choose Print Ticket (Full) or Print Ticket (Simple).

Filter: Folder NTG Tickets

Create Edit Excel Report Actions Import Ad

Ticket Number	Ticket Id	Created On	Created By
537539	PT537539	09-03-2007 10:22	cbenefield@njuns.com
537540	PT537540	09-03-2007 10:23	cbenefield@njuns.com
696996	PT696996	11-25-2008 09:42	rbeavers@njuns.com
1355397	VIO1355397	11-10-2012 06:16	cbenefield@gmail.com
1903843	VIO1903843	12-11-2014 14:01	charper@newcompany.com
1817315	VIO1817315	08-12-2014 09:39	cbenefield@njuns.com
645279	PT645279	07-28-2008 11:14	rbeavers@njuns.com
537523	PT537523	09-02-2007 10:10	cbenefield@njuns.com
831469	PT831469	11-20-2009 10:27	cbenefield@njuns.com
880273	PT880273	03-31-2010 09:32	cbenefield@njuns.com



Select Full or Simple.

Run Reports	
Group	Name
General	Print Ticket (Simple)
General	Print Ticket (Full)
Audit	Legacy PT Ticket History - Original

Note, if printing multiple tickets the html version works best. Select this from the drop down.

